

Discount Ticket and Gift Card Services by Everyday Errands

A variety of gift cards and discount tickets are available for all occasions including staff recognition.

Same day or up to 3 days to process:			
Item	Value	Qty	Total
AMC Gold Tickets	\$9.00		
AMC Silver Tickets	\$8.00		
Cinemark Tickets	\$8.50		
AMC Gift Card	\$25.00		
	\$50.00		
Barnes & Noble	\$25.00		
	\$50.00		
Bed, Bath & Beyond	\$25.00		
	\$50.00		
Gap	\$25.00		
	\$50.00		
Home Depot	\$25.00		
	\$50.00		
	\$100.00		
iTunes	\$15.00		
	\$25.00		
	\$50.00		
Lowe's	\$25.00		
	\$50.00		
Old Navy	\$25.00		
Olive Garden	\$25.00		
PetSmart	\$25.00		
	\$50.00		
Sears	\$25.00		
	\$50.00		
Shell Gas	\$25.00		
	\$50.00		
Subway	\$15.00		
	\$25.00		
Visa (plus \$3.95 activation fee)	\$25.00		
(plus \$4.95 activation fee)	\$50.00		
(plus \$5.95 activation fee)	\$100.00		
Sub Total:			
Order Number (Office Use)			

7-10 business days to process:			
Item	Value	Qty	Total
Amazon	\$25.00		
	\$50.00		
Costco	\$50.00		
Macy's	\$25.00		
	\$50.00		
Safeway	\$25.00		
Starbucks	\$5.00		
	\$10.00		
	\$25.00		
Target	\$25.00		
	\$50.00		
Sub Total:			
Order Number (Office Use)			

For Bearhugs vendor certificates, visit the Campus Life Service Online Store @ <http://CLSonlinestore.UCSF.edu>

To Place Your Order:
1) Download this form.
2) Complete the yellow shaded areas.
Note: Orders of 50 gift cards/tickets or more may take longer than suggested. Check for exact processing time.
3) Review Order, Payment, Recharge info.
4) Submit the order by email or fax.
Email: everydayerrands@UCSFMedCtr.org
Fax: 415-353-7165

Payment Information (Circle One)	
Credit Card - Check - Cash	
Recharge (12% Admin Fee Added)	
Order Total - Cash/Credit/Check:	
12% Admin Fee (Only for Recharges):	
Grand Total:	

No refunds or exchanges. All sales are final.
Everyday Errands is not liable for orders lost in the mail.

Order Information	
Order Contact Name	
Phone Number	
Email Address	
Order Date	
For Office Use Only	ABBY # : Date Cog Submitted:

Departmental Recharge Information	
UCSF Fund / DPA / Fund Year	
Department Name	
Phone Number	Authorizer's Name
Authorizing Signature	

I certify the distribution and usage of the discount tickets and gift cards purchased with recharge are in compliance with both University of California policies BUS-79 Entertainment and BFB G - 41 Employee Non Cash Awards. It is the responsibility of the recharging department to follow such policies.